



# Highlands Recreation District

1851 Lexington Avenue • San Mateo, CA 94402

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[www.highlandsrec.ca.gov](http://www.highlandsrec.ca.gov)

*"Where Family Traditions Begin"*

Agenda for the Board Strategy Session  
November 13, 2016 – 9am-1pm  
**Cal Fire Station 17 Conference Room**

1. Call to Order – 9am
2. Kickoff activity 10 min
3. Financial Recap 2011-2016 10 min
4. Current Financial Projections 15 min
5. Current Asset/ Facility Status/ Replacement Schedules 25 min
6. Timeline of Facility Improvement Efforts Since 2012 25 min
7. Latest Structural Engineering Findings 10 min
8. Break 10 min
9. Next steps 1h 45 min
  - a. Brainstorm solutions & timing
  - b. Define action items for Staff & Board
    - i. Needs assessment?
    - ii. Outsource MDP
    - iii. Cost estimates
    - iv. Financing options
10. Refunding of COP 30 min
  - a. Discussion/ Motion to proceed with refunding of currently outstanding COP debt

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the General Manager at least 10 working days before the meeting at (650) 341-4251. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the Highlands Recreation District, located at 1851 Lexington Ave, for the purpose of making those public records available for inspection.